


BVC/IQAC/16-17/MTS/03

 **Bhavan**
Bhavan's Vivekananda College
of Science, Humanities & Commerce
Estd : 1993- Affiliated to Osmania University- Sainikpuri, Secunderabad -500094
Autonomous College
Accredited with 'A' grade by NAAC

Minutes of the 3rd IQAC Meeting

Date: 5th January, 2017

Time: 1:30PM

Venue: Committee Room

Agenda Items:

1. *Action taken report of the previous meeting held*
2. *Initiate the up gradation of the automation of the Examination Branch and the college administration.*
3. *College campus to be connected with Wi-Fi.*
4. *To promote 'Swachh Bharat' – 'SwachhBhavans'*
5. *Installation of the fire safety equipment for the entire campus.*
6. *Other points:*

The following committee members were present:

<i>Air Cmde JLN Sastry, VSM (Retd)</i>	<i>Vice Chairman, BVB</i>
<i>Prof. Y Ashok</i>	<i>Principal, Chairman</i>
<i>Prof. PSN Reddy</i>	<i>Expert</i>
<i>Mr. SreenivasJasti</i>	<i>Industrialist</i>
<i>Mrs. B Niraimathi</i>	<i>Member</i>
<i>Dr. Madhumitha</i>	<i>Member</i>
<i>Dr. K Sreelatha Reddy</i>	<i>Member</i>
<i>Dr. JyothiNayar</i>	<i>Member</i>
<i>Dr. K Anuradha</i>	<i>Member</i>
<i>Dr. C Kameswari</i>	<i>Member</i>
<i>Dr. N S Chakravarthy</i>	<i>Member</i>

<i>Dr. GSVRK Choudary</i>	<i>Member</i>
<i>Mr. G Sreedhar</i>	<i>Member</i>
<i>Mrs. GVS Rajeshwari</i>	<i>Member</i>
<i>Mr. Russell Zaheer</i>	<i>Alumnus</i>
<i>Mr. R Rajesh</i>	<i>Parent</i>
<i>Ms. ManviKansal</i>	<i>Student</i>
<i>Ms. PriyankaJinde</i>	<i>Student</i>
<i>Mrs. K Suvarchala Rani</i>	<i>Deputy Coordinator, IQAC</i>
<i>Dr. K Vasudeva Rao</i>	<i>Coordinator, IQAC</i>

The meeting commenced with a welcome note by the Chairman, Prof. Y.Ashok.

The committee discussed the items of the agenda and resolved them as follows:

Item 1: Action taken report on the minutes of the meeting held on 1st Sept 2016

- To review the action taken on NAAC Peer Committee recommendations - The College has complied with all the recommendations made by the NAAC Peer Committee.*
- To conduct National seminar by Department of Languages - The seminar is to be conducted on 20th and 21st January 2017*
- To conduct International seminar by Department of Management -The seminar is scheduled to be conducted on 8th and 9th February 2017*
- To conduct National Seminar by IQAC -IQAC to conduct Seminar on 24th January 2017*
- Library be modernized with latest books and technology enabled support system & Wi-fi - Action is taken up to strengthen the library with new technologies and adequate relevant books*

Item 2: Automation of the Administrative Office and the Examination branch.

It was suggested by the Principal and the Coordinator, IQAC, to expedite the automation of the administrative office and examination branch in order to achieve the intended goals.

Item 3: Wi-Fi connected college campus.

The Principal advised the Department of Computer Science to set a deadline and to have Wi-Fi connection for the entire college campus.

Item 4: To promote 'Swachh Bharat – Swachh Bhavans'

It was recommended by the Chairman to energetically encourage Swachh Bharat – Swachh Bhavans and make it a regular practice though we are implementing the same for the last 3 years. It basically spreads clean, green environment consciousness among all the stakeholders and also makes the campus eco-friendly.

Item 5: To Initiate the installation of the fire safety equipment for the entire college.

Dr. GSVRK Choudary was advised to initiate the installation of the fire safety equipment for the entire college. Practice sessions need to be given to the office staff to implement it in times of emergency.

Item 6: Other points:

- *To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.*
- *To undertake quality-related research studies, consultancy and training programs.*
- *To encourage self-evaluation, accountability, autonomy and innovations in higher education.*

Dr. K Vasudeva Rao

Coordinator, IQAC

Prof. Y. Ashok

Principal & Chairman, IQAC

(Dr. Y. ASHOK)
PRINCIPAL

**Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri, R.R. (Dist.)**

Action Taken Report

S.No.	Agenda Item	Action Taken
1	<i>Initiate the automation of the Administrative Office and Examination branch.</i>	<i>Administrative office and Examination branch was technically strengthened and automated.</i>
2	<i>Wi-Fi connected college campus.</i>	<i>The entire college campus was made Wi-Fi friendly</i>
3	<i>Promote 'Swachh Bharat – SwachhBhavans'</i>	<i>Swachh Bharat - SwachhBhavansis being conducted regularly in the college since the last three years.</i>
4	<i>To initiate the installation of the fire safety equipment for the entire college.</i>	<i>Fire equipments shall be installed and the office staffshall be adequately trained by the end of the academic year.</i>
5	<i>To undertake quality-related research studies, consultancy and training programs</i>	<i>Research studies, consultancy and training programs are undertaken regularly to attain quality standards.</i>

Dr. K Vasudeva Rao

Coordinator, IQAC

Prof. Y. Ashok

Principal & Chairman, IQAC

(Dr. Y. ASHOK)

PRINCIPAL

Bhavan's Vivekananda College of Science

Humanities & Commerce

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